



HSSA 0825: Vigilance during deliveries on our sites

Why is action required:

A high potential (HiPo) near miss occurred recently on one of our sites which could have resulted in serious injury.

Who is required to take action:

Controllers of premises, FPMs, and persons taking receipt of deliveries.

Action required by: 19/12/2025



Summary:

A lorry was being used by a 3rd party contractor to offload a pump and motor set weighing approximately 300kg. The Hiab on the lorry wasn't working so the driver offloaded the pallet using a pallet truck and beavertail. (A beavertail is a sloping rear section on a flatbed lorry commonly used for the loading/unloading of powered wheeled and tracked plant.)

Whilst the driver was attempting to lower the pallet truck down the beavertail ramp (using their own weight to control the descent), the pallet truck slipped and fell off the side of the ramp, along with the load, onto the road below.

The pallet truck fell approximately 2ft-3ft off the side of the ramp, a sufficient distance to generate 2000 joules of energy.

The driver, although in close proximity, was not directly under the load and fortunately escaped without injury.

Action required:

1. Remember your empowerment card provides you with the direct authority to stop any activity that you feel is unable to be undertaken safely. This includes activities undertaken by contractors, suppliers and other third parties.
2. When deliveries take place, ensure that the supplier has risk assessments in place which cover the activity. Where a deviation from normal operation is required, ensure that the person undertaking the activity has the authority to make the change and that the activity is re-risk assessed.
3. Where unsafe acts or conditions are identified during deliveries, please raise an incident on EcoOnline (in addition to using your empowerment card) so that performance issues can be addressed with suppliers.
4. Ensure that suitable exclusion zones are established such that all individuals including those not directly involved in the task, avoid putting themselves at risk.

**STOP
THINK
SAFE**

Health, Safety and Security

ALERT



Further information:

If you need any more information, please contact your local HSW Advisor.

[Health, Safety, Security & Wellbeing Team](#)